

Guide for InfoReady Review use

1. GO to <https://southalabama.infoready4.com>
2. Log in or create an account

USA UNIVERSITY OF SOUTH ALABAMA InfoReady Review

HOME CALENDAR

USA's Application and Competition Management Platform

Welcome to the USA's Application and Competition Management Platform, InfoReady Review. InfoReady Review is easy to use as an applicant or as a reviewer.

Several units at the USA (including the College of Medicine, TeamUSA, Office of Research and Economic Development and the Office of Undergraduate Research) currently use this platform to manage application and competition events.

The USA Office of Research and Economic Development (ORED) runs competitions to award internal grant funding and to select eligible applicants for limited submission opportunities funded by external sponsors.

Active application and competition events are shown below.

Search:

| Title | Due Date | Category | Award Cycle |
|--|------------|---|--------------------------|
| 2018 Cycle 1 Graduate Student Activities Enhancement Award Program | 06/30/2018 | Graduate School Funding Opportunity | WIN/SPRG |
| Office of Undergraduate Research Volunteer (VIP) | 04/30/2019 | Office of Undergraduate Research Applications | R2_FY18 - 4/1/18-3/30/19 |
| Interdisciplinary Incentive Award Program Claim Form | 10/01/2020 | ORED Faculty Development Program | Open |

Questions/Comments?

If you have comments or questions about events managed by the Office of Undergraduate Research please contact Dr. Jack Shelly-Tremblay at jstremblay@southalabama.edu

If you have comments or questions about events managed by the Office of Research and Economic Development (ORED) please contact the ORED InfoReady Administrator at irors@southalabama.edu

If you have comments or questions about the USA College of Medicine Intramural Grants program please contact Ms. Charlene Jordan at cjordan@southalabama.edu

3. Register an Account

USA UNIVERSITY OF SOUTH ALABAMA

HOME CALENDAR

REGISTER

Provide your first name, last name, email address and enter a password to create an account.

First Name:

Last Name:

Email Address:

Password:

Please enter Password.

I'm not a robot

Create Account

USA's Application and Competition Management Platform

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| Interdisciplinary Incentive Award Program Claim Form | 10/01/2020 | ORED Faculty Development Program | Open |
| ORED Faculty Development Program Post-Award Administration | 09/30/2019 | ORED Faculty Development Program Administration | Open |

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comments or questions about events managed by the Office of Undergraduate Research please contact Dr. Jack Shelly-Tremblay at jstremblay@southalabama.edu

comments or questions about events managed by the Office of Research and Economic Development (ORED) please contact the InfoReady Administrator at irors@southalabama.edu

comments or questions about the College of Medicine Intramural Grants please contact Ms. Charlene Jordan at cjordan@southalabama.edu

4. Scroll down to the F&A waiver request

The screenshot shows the InfoReady Review website interface. At the top, there is a navigation bar with the URL <https://southalabama.infoready4.com/#homePage>. Below the navigation bar, there is a search bar and a list of competition events. The table below contains the following data:

| Title | Due Date | Category | Award Cycle |
|--|------------|---|--------------------------|
| 2018 Cycle 1 Graduate Student Activities Enhancement Award Program | 06/30/2018 | Graduate School Funding Opportunity | WIN/SPRG |
| Office of Undergraduate Research Volunteer (VIP) | 04/30/2019 | Office of Undergraduate Research Applications | R2_FY18 - 4/1/18-3/30/19 |
| Interdisciplinary Incentive Award Program Claim Form | 10/01/2020 | ORED Faculty Development Program | Open |
| ORED Faculty Development Program Post-Award Administration | 09/30/2019 | ORED Faculty Development Program Administration | Open |
| 2018 DOE EPSCoR Implementation Grant Program Letter of Intent | 06/04/2018 | ORED Limited Submission Competitions | Not Applicable |
| Waiver of USA F&A Cost (General) | 12/31/2019 | Sponsored Projects Administration | 2018 |
| 2018 TeamUSA Projects to Enhance Scholarship of Team-Based Learning Pedagogy | 06/04/2018 | TeamUSA QEP | 7/18 - 5/19 |

An orange arrow points to the 'Waiver of USA F&A Cost (General)' entry in the table.

5. After clicking on the link click apply to submit a new waiver

The screenshot shows the details for the 'Waiver of USA F&A Cost (General)' competition. The page includes the following information:

- Internal Submission Deadline:** Tuesday, December 31, 2019
- Administrator(s):** ORED Administrator (Owner)
- Category:** Sponsored Projects Administration
- Award Cycle:** 2018
- Maximum Applications Allowed Per Applicant:** 50
- No. of Potential Awardees:** Unlimited

The 'Application Tools' section contains an 'Apply' button, which is highlighted by an orange arrow.



6. Fill out the application

Secure | <https://southalabama.infoready4.com/#applicationForms/1772544/0>

Agreement CATME Project - LO Search for Single Au NSF FastLane :: Res Commons Login Assist Login Google

UNIVERSITY OF SOUTH ALABAMA InfoReady Review Hello, Brandon | Sign Out Help

HOME REVIEWS APPLICATIONS CALENDAR

Application: Waiver of USA F&A Cost (General)

Fill out the form below to submit your application. The Personal Details section will be populated with information from your User Profile where possible. All your work is automatically saved as you enter it.

Personal Details * Indicates required

*Applicant First Name:

*Applicant Last Name:

*College/Dept:

Applicant Degree(s):

*Email Address:

*Phone Number:

*Primary Organization:

Application Details * Indicates required

*Proposal Title:

Proposal Abstract:

Styles Format

7. Make sure to include any department chairs or Deans in your college that must approve the request

8. Make sure to submit your application

Secure | <https://southalabama.infoready4.com/#applicationForms/1772544/0>

Agreement CATME Project - LO Search for Single Au NSF FastLane :: Res Commons Login Assist Login Google

USA recovery cost at the requested rate would be required.

*Rationale for this Request:
 Rationale for this Request is required

Department Chair and College Dean

Please enter one e-mail address per line.

* indicates required

* Department Chair and College Dean #1:
 Department Chair and College Dean #1 is required

* Department Chair and College Dean #2:
 Department Chair and College Dean #2 is required

Save or Submit Your Application

Click the Save as Draft button if you would like to return later to complete your application (below left). Click the Submit Application button when you are ready to submit your application (below right).

Almost done! You have a few more fields to fill out in the Application Form and you need to identify your pre-approvers before you can submit your application. Required fields are highlighted above in red.

Add Other Email Addresses for Notifications

Use the form below to have other email addresses included on all communications from the competition system.

Enter recipient(s) email address(es):

Separate email addresses with commas