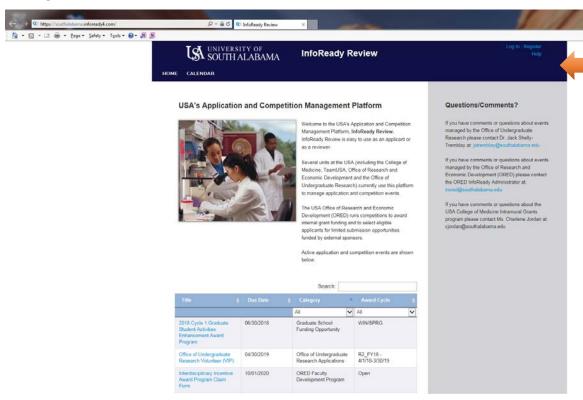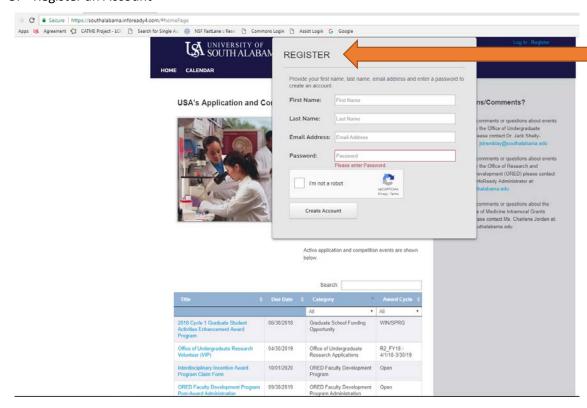# Guide for InfoReady Review use

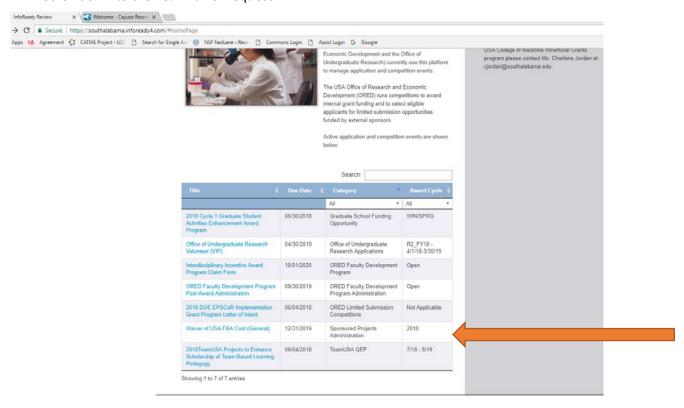1. GO to https://southalabama.infoready4.com

2. Log in or create an account
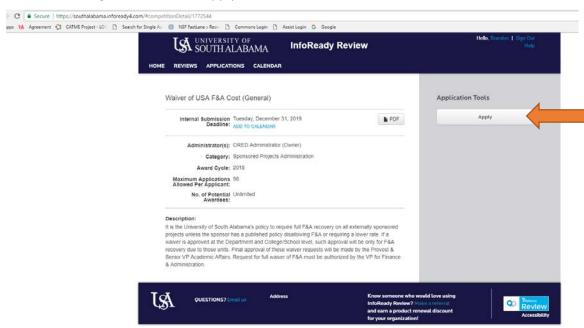

3. Register an Account

4. Scroll down to the F&A waiver request
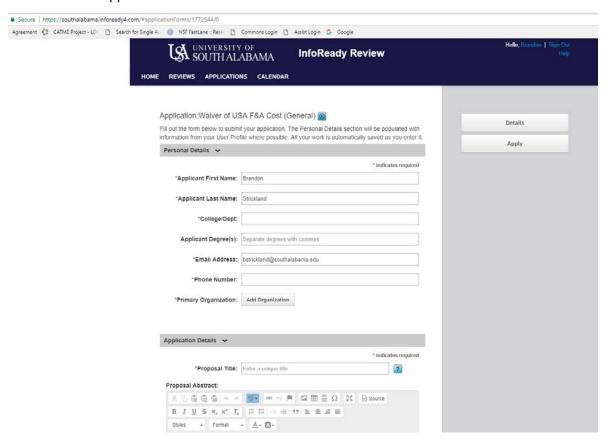

5. After clicking on the link click apply to submit a new wavier

6. Fill out the application

7. Make sure to include any department chairs of Deans in you college that must approve the request
8. Make sure to submit your application