

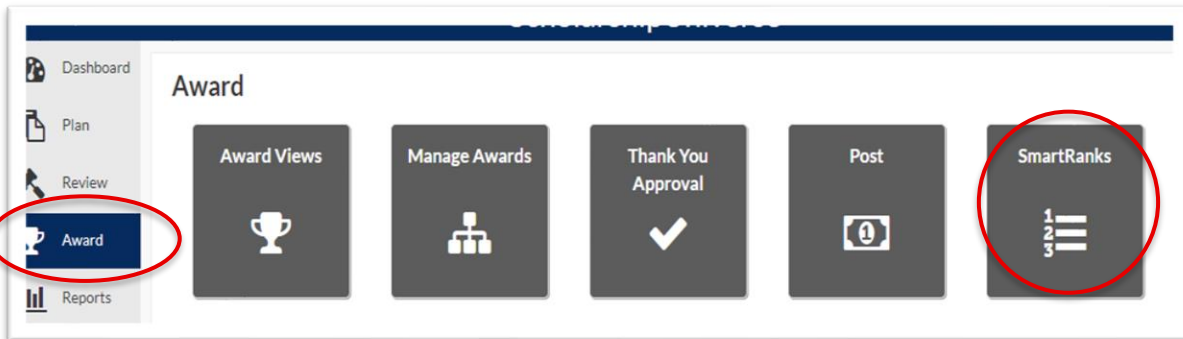


Office of Scholarship Services

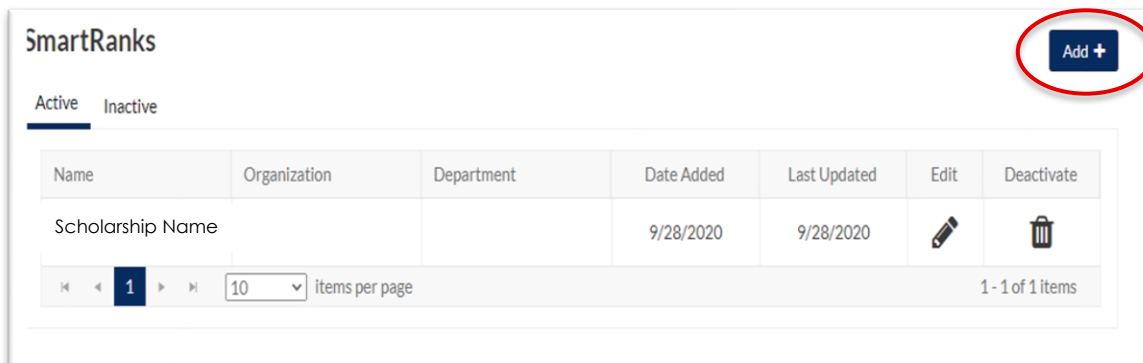
Using SmartRanks in JagSPOT

SmartRanks are used to rank applicants who already meet the matching requirements of a scholarship using multiple criteria. This feature allows committees to quickly see a stack ranking of candidates and eliminate inconsistency in awarding. *SmartRanks* can be predefined as outlined below or can be created or updated during awarding in the Award View screen. When applied, the *SmartRank* will create a weighted numeric score for each candidate and an ordinal ranking for each that can be sorted or filtered on in the Award Views screen.

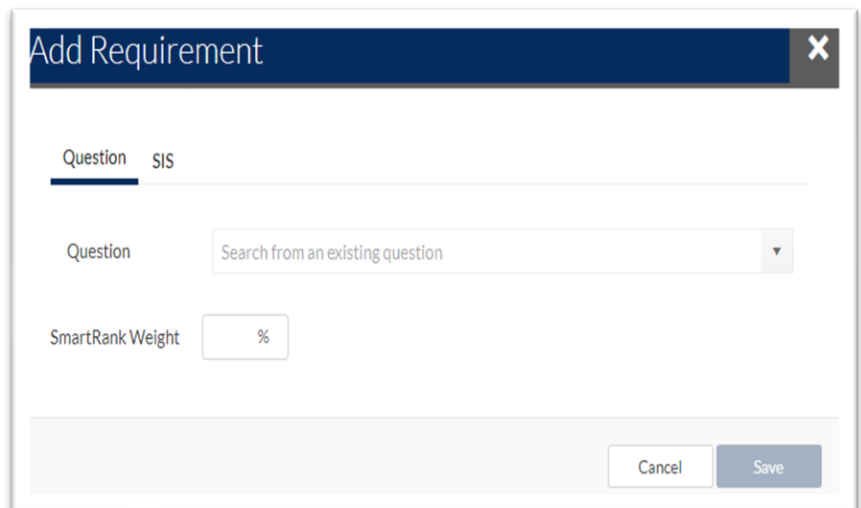
1. Login to JagSPOT and select *Award* on the left-hand navigation bar, followed by the *SmartRanks* tile.



2. To create a new *SmartRank* select the *Add+* button.



3. From here, users are able to search for application questions and Banner student data such as institutional or High School GPA, SAT/ACT scores, or residency.



As requirements are added to the *SmartRank*, users will assign weights in relation to other requirements. These percentages must equal 100%.

Add SmartRank

Name
Scholarship

Organization
Select an item...

Requirements Add

Item	Multiple Answers	Direction	Weight (%)	Edit	Delete
Review Score		Ascending	50%		
HIGH_SCHOOL_GPA		Ascending	25%		
RESIDENCY_DESCRIPTION			10%		

Total Weight: 85%

Cancel Save

Non-numeric factors can also be added to into the *SmartRank*, such as residency description or major. To do this, select the requirement, then select the operator (equal to, any of these, none of these) and assign an amount value.

- Once a *SmartRank* has been created it can be used for any scholarship under review. To implement the newly created *SmartRank*, navigate back to the scholarship in the *Plan* tab. Then select the *Candidates* tab and use the drop-down menu to select the *SmartRank*.

General Matching **Candidates** Awards

Select a SmartRank...

Student ID	Name	Candidate Ty...	Created	Matching	View Application	Award Amount
J00450930	Autumn Courtney	Applicant	09/24/2020			\$

1 10 items per page 1 - 1 of 1 items

- Once the *SmartRank* has been selected, the applicants will be reordered to reflect the values in the *SmartRank*. From here, the application materials can be viewed using the *Binocular* icon and they can be forwarded for awarding using the *I* icon.

View Application Award Amount

\$