

**2020 BIWEEKLY PAYROLL CALENDAR**

\* Deviates from the normal deadline

\*\* BW = USA

BH = USA HealthCare Management LLC

BI = University of South Alabama Health Authority

Payroll ID** and Number	Period Covered	PA/Paperwork Due In HR or Payroll As Appropriate Before 4:00 PM ****(Tuesday)****	Kronos Timekeeping System Confirmation Before 1:00 PM	Employee Web Time Entry Completed by 10:00 am(a)  Supervisor Approval Before 1:00 PM	Amended/(Manual*) Timesheets Due In Payroll Before Noon	Check Date
BW/BH/BI 01	12/22/2019 - 01/04/2020	<b>12/30/2019*</b>	01/06/2020	01/06/2020	01/07/2020	01/10/2020
BW/BH/BI 02	01/05/2020 - 01/18/2020	01/14/2020	01/20/2020	01/20/2020	01/21/2020	01/24/2020
BW/BH/BI 03	01/19/2020 - 02/01/2020	01/28/2020	02/03/2020	02/03/2020	02/04/2020	02/07/2020
BW/BH/BI 04	02/02/2020 - 02/15/2020	02/11/2020	02/17/2020	02/17/2020	02/18/2020	02/21/2020
BW/BH/BI 05	02/16/2020 - 02/29/2020	<b>02/24/2020*</b>	03/02/2020	03/02/2020	03/03/2020	03/06/2020
BW/BH/BI 06	03/01/2020 - 03/14/2020	03/10/2020	03/16/2020	03/16/2020	03/17/2020	03/20/2020
BW/BH/BI 07	03/15/2020 - 03/28/2020	03/24/2020	03/30/2020	03/30/2020	03/31/2020	04/03/2020
BW/BH/BI 08	03/29/2020 - 04/11/2020	04/07/2020	04/13/2020	04/13/2020	04/14/2020	04/17/2020
BW/BH/BI 09	04/12/2020 - 04/25/2020	04/21/2020	04/27/2020	04/27/2020	04/28/2020	05/01/2020
BW/BH/BI 10	04/26/2020 - 05/09/2020	05/05/2020	05/11/2020	05/11/2020	05/12/2020	05/15/2020
BW/BH/BI 11	05/10/2020 - 05/23/2020	05/19/2020	05/25/2020	05/25/2020	05/26/2020	05/29/2020
BW/BH/BI 12	05/24/2020 - 06/06/2020	06/02/2020	06/08/2020	06/08/2020	06/09/2020	06/12/2020
BW/BH/BI 13	06/07/2020 - 06/20/2020	06/16/2020	06/22/2020	06/22/2020	06/23/2020	06/26/2020
BW/BH/BI 14	06/21/2020 - 07/04/2020	06/30/2020	07/06/2020	07/06/2020	07/07/2020	07/10/2020
BW/BH/BI 15	07/05/2020 - 07/18/2020	07/14/2020	07/20/2020	07/20/2020	07/21/2020	07/24/2020
BW/BH/BI 16	07/19/2020 - 08/01/2020	07/28/2020	08/03/2020	08/03/2020	08/04/2020	08/07/2020
BW/BH/BI 17	08/02/2020 - 08/15/2020	08/11/2020	08/17/2020	08/17/2020	08/18/2020	08/21/2020
BW/BH/BI 18	08/16/2020 - 08/29/2020	08/25/2020	08/31/2020	08/31/2020	09/01/2020	09/04/2020
BW/BH/BI 19	08/30/2020 - 09/12/2020	09/08/2020	09/14/2020	09/14/2020	09/15/2020	09/18/2020
BW/BH/BI 20	09/13/2020 - 09/26/2020	09/22/2020	09/28/2020	09/28/2020	09/29/2020	10/02/2020
BW/BH/BI 21	09/27/2020 - 10/10/2020	10/06/2020	10/12/2020	10/12/2020	10/13/2020	10/16/2020
BW/BH/BI 22	10/11/2020 - 10/24/2020	10/20/2020	10/26/2020	10/26/2020	10/27/2020	10/30/2020
BW/BH/BI 23	10/25/2020 - 11/07/2020	<b>11/02/2020*</b>	<b>11/08/2020*</b>	<b>11/08/2020*</b>	<b>11/09/2020*</b>	11/13/2020
BW/BH/BI 24	11/08/2020 - 11/21/2020	<b>11/16/2020*</b>	<b>11/22/2020*</b>	<b>11/22/2020*</b>	<b>11/23/2020*</b>	11/27/2020
BW/BH/BI 25	11/22/2020 - 12/05/2020	12/01/2020	12/07/2020	12/07/2020	12/8/2020	12/11/2020
BW/BH/BI 26	12/06/2020 - 12/19/2020	12/15/2020	<b>12/20/2020*</b>	<b>12/20/2020*</b>	<b>12/21/2020*</b>	<b>12/24/2020*</b>

Dates may be subject to change due to unforeseen circumstances

(a) Note - Departmental deadlines may be earlier than payroll deadlines, please always verify with your supervisor.

Revised 09/10/2019